Volunteers - Frequently Asked Questions "Cherish the Children" Auction May 1, 2007

When should I arrive on the day of the event? Please arrive at the Breslin Center by 3:30 p.m. for a brief overview of team roles and responsibilities and a light dinner.

What should I wear to the event? Business attire, semi-dressy and comfortable shoes.

Will food be provided at the training? Yes. We will provide a light dinner at 4:00 p.m. Volunteers are also welcome to participate in the food and beverage provided for the evening, as time permits.

Can I bid on auction items? Upon arrival at the Breslin Center, volunteers will check-in and receive a bidder number which will enable you to participate in the silent and live auctions, if interested and <u>as time permits</u>. Some volunteers may not be in a position to participate in any of the live auction, but it may work out for some involvement in the silent auction or vice-a-versa. However, we can not guarantee that you will have time to participate in the auction. Your volunteer responsibilities will be the first priority.

Who do I call if I become sick or run into a problem arriving by 3:30 p.m. on May 1, the day of the auction? Any cancellations or changes to a volunteer's availability need to be communicated to Amy Kulesza at your earliest convenience. You can try Amy's cell phone at 810-333-1542, but once we are on-site the reception is not good. If you are unable to reach Amy and have an emergency call the Breslin Center Office at 517-432-1989 (only after you have tried to reach Amy).

What time may I expect my volunteer role to end?

These times vary according to your volunteer role at the event. For example, if you are volunteering as a greeter, you are welcome to leave after all guests have arrived. If you are a silent/live auction team member, you are welcome to leave after your section closes and all the responsibilities associated are complete, and barring you have no additional volunteer role assigned. The entire evening will end by approximately 9:30 p.m.

Is there a record of my volunteer time being kept? Yes. The CTF will record our cherished volunteers' work time and send an acknowledgement after the event.

Does the IRS allow me to deduct my mileage for coming to the event? The IRS provides some tax benefits to volunteers with the 2007 mileage rate deduction being 32.8 cents a mile (\$.328) when giving services to a charitable organization.

May I bring personal valuables with me? Neither the CTF nor the Breslin Center will assume any responsibility for lost or stolen valuables. Meeting Room B & C, where you will check-in and have dinner, will be designated as a locked room where personal belongings may be kept. Amy Kulesza will be the only person able to lock and unlock as needed.

I have a friend who wants to come to the auction. Can they still get in? Yes. Tickets to the event are sold in advance and are \$100 per person. To purchase a ticket call 1-800-Children or visit www.michigan.gov/ctf. Click on the ticket icon to the right.